

**Performance Contract**

Dr. Tula Ruggiero, Harpist  
159 Ewing Street Apartment A, Berkeley Springs, WV 25411  
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**Event Details**

**Client Information**

Last Name \_\_\_\_\_ First Name \_\_\_\_\_  
Business Name \_\_\_\_\_  
Address \_\_\_\_\_  
Email \_\_\_\_\_ Phone \_\_\_\_\_

**Performance Information**

Type of Performance \_\_\_\_\_  
Date of Performance \_\_\_\_\_  
Location of Performance \_\_\_\_\_  
Wedding Prelude Start Time \_\_\_\_\_ Ceremony Start Time \_\_\_\_\_  
Other Performance Start Time \_\_\_\_\_ Performance End Time \_\_\_\_\_  
Additional Musicians \_\_\_\_\_  
Additional Circumstances (See below) \_\_\_\_\_

**Payment Information**

Performance Fee \_\_\_\_\_ Additional Travel Fee \_\_\_\_\_ Total Fee \_\_\_\_\_  
Deposit (Non-refundable) \_\_\_\_\_ Date \_\_\_\_\_  
Balance Due \_\_\_\_\_ Date \_\_\_\_\_

**Additional Charges for Special Circumstances**

Any of the following circumstances, if known, should be discussed with the harpist as soon as possible and included in the initial fee. If any issue is discovered later, it will be added to the balance of the fee.

- \$75 per half hour of overtime beyond performance the specified time on the contract
- \$50 plus possible travel fees for change of venue to a new location that requires cartage and driving
- \$50 for difficult locations included but not limited to: flight of stairs, rock or gravel pathways, steep hills
- \$200 plus travel fee to attend wedding rehearsal

I have read these additional charges and agree to pay them if applicable. *Initial* \_\_\_\_\_

**Terms and Conditions**

- A signed contract and deposit is required to book your event. Deposit is non-refundable.
- For weddings, balance of total fee is due 10 days prior to event. Failure to make payment may result in musician non-performance. For other events, balance is due the day of the event.
- Harpist accepts cash, checks, and credit cards. Harpist does not accept Paypal. Checks should be made out to Tula Ruggiero.
- If a check is returned due to insufficient funds, a new payment method plus a \$25 fee must be provided within 7 days.
- Any contract balance owed to the Harpist will be paid before she begins to play. Any additional charges incurred during the event such as overtime or the special circumstances listed above will be paid by the end of the event.
- Client must provide a dry, flat area for the harp of at least 4 feet by 5 feet.
- Harpist will not play outdoors in inclement weather. Client must provide alternative venue or forfeit musician fee. Inclement weather may include, but is not limited to rain, extreme temperatures, and high winds. Final decision rests solely with harpist.
- In case of harpist emergency cancellation, a full refund of the fee will be made within 7 days.
- For events cancelled with less than 2 weeks notice, balance of fee remains due.
- All performance venues must be non-smoking.
- Parking must be provided in a reasonable location.

**Signatures and Date**

**Musician** \_\_\_\_\_ **Date** \_\_\_\_\_  
**Client** \_\_\_\_\_ **Date** \_\_\_\_\_